



Lottery Report Checklist

Name of the Organization: _____

Address: _____

Member Contact: _____

_____ Email Address: _____

Lottery Reports are due 30 days after the event.
The items listed below must be enclosed with your Lottery Report form.

Copies of bank statements for the lottery trust account

Cheque images for payments made from the lottery trust account during the licence period

Detailed list of donations and payments made from the lottery proceeds

Receipts for expenses

A copy of a ticket (for Raffles)

A list of prize winners (for Raffles)

Completed Lottery Report form
Signed by two principal officers

Please return completed Lottery Reports to the Central Huron Municipal Office
23 Albert Street, P.O. Box 400, Clinton, ON N0M 1L0